



## Requirements to Host a WGI Percussion Event

*This sheet is for informational and planning purposes only and is subject to change.*

- What WGI looks for in a Regional Performance Venue:
  - At least 15 rows of spectator seating
  - Competition area of at least 70' x 100'
  - Black tarp or floor covering for the competition area
  - Power available at the front and back sidelines of the competition area
  - Two adequate indoor warm up areas
  - Doors with center bar removal or double doors
  - Adequate parking for spectators and participating groups (buses, vans, trucks, semis, etc.)
  
- Potential profits of hosting a WGI Percussion Event:
  - Ticket Sales (*ticket prices are set by the Event Partner and approved by WGI; Event Partner keeps all ticket sales*)
  - Concessions and other food sales
  - Expo/Vendor Space
  - PepWear Merchandise Consignment (*if applicable*)
  - Practice Space
  - Program Sales
  - Program Ad Sales
  - 50/50 Raffle (*if permitted in your venue*)
  - Donations
  
- Potential expenses of hosting a WGI Percussion Event:
  - **Pre-Event Expenses**
    - Hotel for Judges, Contest Administrator(s), Tabulator (*if not local*), Announcer (*if not local*), Percussion Administrator (*ability for reimbursement*), Overview Commentary (*if necessary, ability for reimbursement*)
    - Food for judges/staff/personnel
    - Security (*dependent upon your venue requirements*)
    - Insurance
  - **Post Event Expenses**
    - WGI Administration Fee
    - Judges, Tabulator(s), and Announcer Fees (*Rates set by WGI; to be paid on site*)
    - Facility Rental/Custodial
    - On site medical personnel (*can be booster parent who is nurse/EMT*)
  
- Ready to submit your WGI Percussion Regional Proposal? Please complete [THIS FORM](#) and return it to WGI Percussion Event Manager, Meredith Anderson [meredith@wgi.org](mailto:meredith@wgi.org).