## **FLO**MARCHING VIRTUAL UPLOADER INSTRUCTIONS

### **1. LOGIN TO YOUR FLOMARCHING ACCOUNT**

A. Login to your FloMarching account.

- If you have not created a FloMarching Account, CLICK HERE

B. Use the link provided in your email from WGI or check your event web page to access the Virtual Uploader during your upload window.

### 2. SELECT THE VIDEO YOU WISH TO UPLOAD

Scroll and find the blue Select Files to Upload button or use the "drag and drop" feature to upload the video you wish to submit.

You can use your mobile device to upload your video as well.

Select Files to Upload Mobile Or drag and drop .mp4 or .mov video files 10:33 ୶ Desktop admin.flomarching.com/cms/uploader/3/7b5c74d4af059bd1d504d7f82a73e4d4 🕁 😁 Incognito FloMarch - JIRA Kind FLOM Favorites 🛄 Desktop 🔂 Up 🙏 Applications Please fill i Downloads the 2019-20 school Documents Public Recents home 🖿 home Creative Cloud. iCloud Drive Take Video GillevHD Photo Library Browse Cancel Cancel

Log In Email Address Password OR f Continue with Faceboo Having trouble logging in? Contact Customer Support Forgot Password?



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# **FLO**MARCHING



#### **3. FILL OUT YOUR INFORMATION**

A. Please enter the Title of the video using this naming convention: Group Name - Show Title (Use your Group Name as shown on your Director Dashboard.)

Basic Information	- 🗞 Metadata		% Debugg	ing Information
Title *	Competition Status			
Please enter the title of the video using the naming convention below: Group Name - Show Title	Search For Category		VideoKey	aAYy1GX1Z1WkWl6nWbokkdvxv4oaZNYe
Smithville HS - Water Lilies	C Level	◄	FileName	FloPros w_ SSP (2021-01-29 at 09_01 GMT-8).mp4
Plain Text Description *	Search For Category		File Size	114.32 MB
Please include your hometown (City, State, Country) and describe your video using additional details such as Program Notes, Ensemble awards, recognitions, etc. This description will appear under your published video.	Division		File Type	video/mp4
Dayton, OH, USA	Search For Category		JobId	1612458206809-w <sup>7</sup> 6bva
			Pipelineld	1539356851150-ddrqv5
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9 Your video is ready to be submitted. Please ensure you've filled out all fields on the form about the form	ove, and press the "Complete" button.			Cancel
				· ·
B. Enter a brief description here	. (Please list your hometow	ın (City, State, Co	untry).	.)
C. Select the appropriate Metad	ata taos for your subr	nission. ——		
			o vida -	
*These will vary depending whether your s	uomitting a Group, eSnowcase	, Solo, or Ensémbli	e viaeo	
More information on the next page				
D. Review your information to e	ensure everythina is co	orrect.		
	5 5 -		tags.)	

### **4. UPLOAD COMPLETE**

♥ Upload confirmed!	
Smithville HS - Water Lilies Status: Active - Published	
Preview	
This preview link will <i>not</i> work. Look for a confirmation email i link. Be sure to double check your junk or spam folder	n your inbox for a preview

## **FLO**MARCHING

#### **METADATA/TAGGING INFORMATION**



#### **GROUP VIDEOS**

Competition Status: Choose whether you're submitting as Competitive or Non-Competitive/ Exhibition Level: Choose your class. Select from the list of

WGI Classes only (ignore all other options) Division: Choose either Color Guard, Percussion, or Winds (ignore all other options)

Netadata
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Competition Status
Search For Category
C Level
Search For Category
© Division
Search For Category

#### **eSHOWCASE VIDEOS**

Division: Choose either Color Guard, Percussion, or Winds (ignore all other options)

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C Division

Search For Category