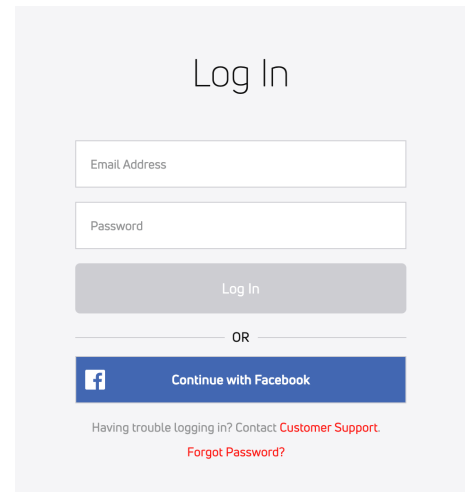


## VIRTUAL UPLOADER INSTRUCTIONS

### 1. LOGIN TO YOUR FLOMARCHING ACCOUNT

- A. Login to your FloMarching account.  
- If you have not created a FloMarching Account, [CLICK HERE](#)

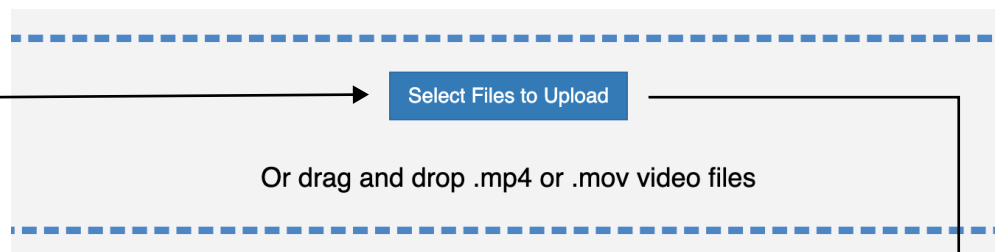
B. Use the link provided in your email from WGI or check your event web page to access the Virtual Uploader during your upload window.



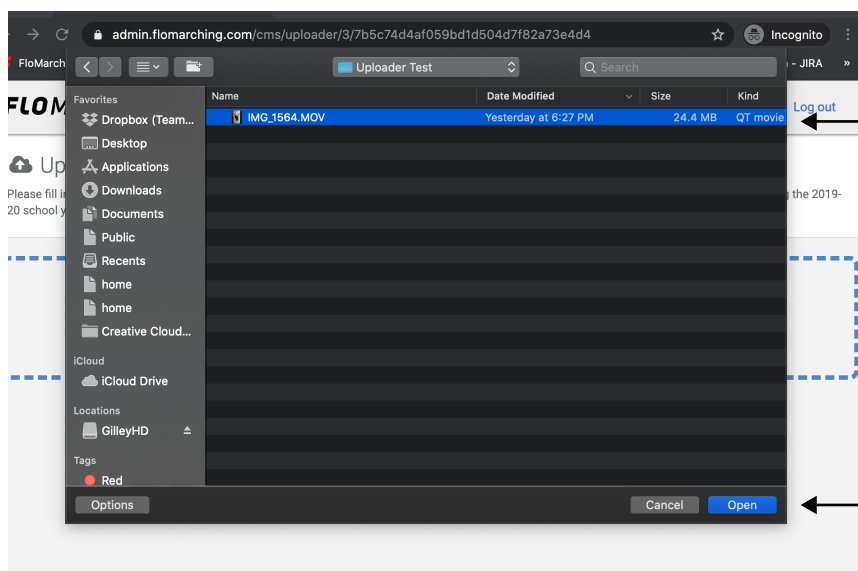
### 2. SELECT THE VIDEO YOU WISH TO UPLOAD

Scroll and find the blue *Select Files to Upload* button or use the "drag and drop" feature to upload the video you wish to submit.

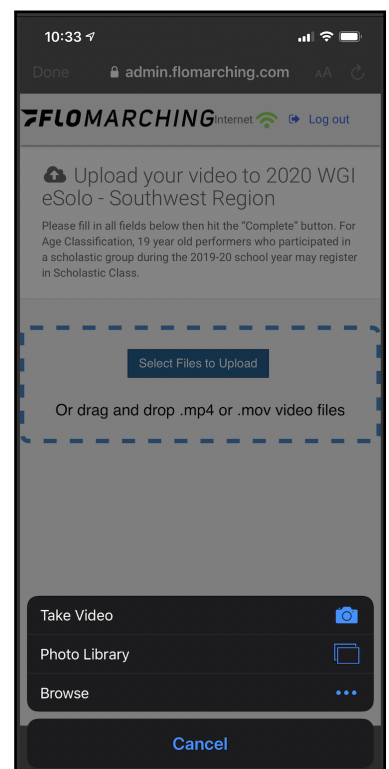
You can use your mobile device to upload your video as well.



#### Desktop



#### Mobile



## 3. FILL OUT YOUR INFORMATION

A. Please enter the Title of the video using this naming convention: Group Name - Show Title  
(Use your Group Name as registered with WGI.)

B. Enter a brief description here. (Please list your hometown (City, State, Country).)

C. Select the appropriate Metadata tags for your submission.

\*These will vary depending whether your submitting a Group, eShowcase, Solo, or Ensemble video  
More information on the next page

D. Review your information to ensure everything is correct.

(Once you click complete, you will not be able to make changes to your title or the Metadata tags.)

E. Click on the Complete button to submit your video.

## 4. UPLOAD COMPLETE

This preview link will *not* work. Look for a confirmation email in your inbox for a preview link. Be sure to double check your junk or spam folder

## METADATA/TAGGING INFORMATION

### SMALL ENSEMBLE VIDEOS

**Age Classification:** Choose from either "13 and under", "14-18", or "19 and up" (ignore all other options)

**Ensemble Categories:** Select the appropriate category for your group. Please be sure to select the same category you selected when you submitted your registration with WGI.

**Division:** Choose either Color Guard or Music (ignore all other options)

#### Metadata

##### ☒ Age Classification

##### ☐ Ensemble Categories

##### ☐ Division